

FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS

This Familiarization Program (“the Program”) for Independent Directors of Rolta India Limited (“the Company”) has been adopted by the Board of Directors pursuant to Clause 49 of the Listing Agreement.

1. Preamble:

The Clause 49(II)(B)(7) of the Listing agreement entered with the Stock Exchanges, mandates the Company to familiarize the Independent Directors with the Company.

The Listing agreement mandates the Company to familiarize the Independent Directors in the following areas:

- Familiarization with the Company;
- Roles;
- Rights and Responsibilities;
- Nature of Industry; and
- The business model of the Company.

2. Purpose

The Company shall follow a structured program for the Independent Directors to allow them to understand and get updated on the business and operations of the Company on a continuous basis.

2. Familiarisation program/ module for Independent Directors

2.1. The Company shall conduct presentations / demos periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;

2.2. Such presentations / demos will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand and contribute to decision making for the following:

1. Company's strategy & Operations overview with an outline of Product, People, Industry Overview, Corporate Plan and Annual Targets,
2. Organization structure, technology, facilities and risk management,
3. Statutory compliances as a Board and such other areas as may arise from time to time;

2.3 The Company will provide I pad to each of the Director. I pad will contain all the information about the Company

2.4 Senior most Independent Director will induct a new Independent Director to the Board and Company.

2.5 “Ongoing programmes:

The Company, on a regular basis, makes detailed presentations to the entire Board including Independent Directors on the Company’s operations and business plans, the nature of industries in which the Company operates and the model of its respective businesses. Such presentations are made by the senior management/leadership team/function heads so that the Independent Directors can have direct interaction with them.”

3. Disclosure of the Policy

This Policy shall be uploaded on the Company’s website for public information and a web link for the same shall also be provided in the Annual Report of the Company.
